



Goals

1. Hold eight Future Directions Meetings by April 30, 2025.
2. Complete the update of the Book of Forms April 30, 2025.
3. Complete the manuals that was started and have done by September 30th, 2024.
4. Have a candidate in place for each USWT staff position by June 1, 2025.
5. Support the new president and her staff as needed.

Implementation:

1. Hold eight Future Directions Meetings by April 30, 2025.
 - Future Directions meetings will be held most months via Zoom.
 - Meetings will also be held at Mid-Year Convention and Annual Convention.
 - Will hold additional meetings as needed.
2. Review the Book of Forms by April 30, 2025.
 - Locate past officers to review the Book of Forms by August 30th, 2024.
 - Have reviews done by January 30, 2025.
 - Have rough draft to Future Directions committee by February 2025.
 - Review with Future Directions at March meeting.
 - If changes are made, complete copying for distribution at annual convention, and update on website.
3. Finishing reviewing the manuals that were started and present at Midyear 2024
 - Connect the old committee and see if they want to help or ask for volunteers
 - Set up Zoom meetings to finish reviewing
 - Present to Future Directions committee by September 15th, 2024
 - If changes are made, complete copying for distribution at annual convention, and update on website.
4. Have a candidate in place for every USWT staff position by May 15th, 2025.
 - Discuss with staff at Winter staff retreat Outstanding contacts and individuals that they have recognized or would recommend for a certain position.
 - Call individuals, discussing job duties and their talents on what they can bring to the National staff and certain positions.
 - Answer questions of potential candidates regarding expectations and time commitment.
5. Support the new president and her staff as needed.
 - Contact the president at least twice a month, ensuring she has everything she needs to be successful.
 - Join the monthly staff meetings via Zoom.
 - Educate the entire staff that I am there to support them if they need anything.
 - Assist in anything that needs to be done at any time, especially leading up to Midyear and Annual Conventions.