



*Shine a
Light on
Finances*

State Information Packet (SIP)

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Howdy Treasurers,

Treasurer Fast Start – It is not too late!

I have received many Fast Starts, thank you! I would love to get to know more of our treasurers. Please take a few minutes and do the following:

Send a separate email to me introducing yourself. Share your name, position, and contact info (address, email, phone and if I can text you)

- Share one of your goals for the year.
- Promote at least one of the National Treasurer goals/promotions for 1st trimester to your chapter or state.

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2nd Trimester Challenge – File your chapter/state 990N by October 15th!

I will recognize treasurers at midyear convention who filed their 990N. All you need to do is send me a copy of your filed 990N. This can be a screen print that you email to me, or you can take a photo with your phone and text it to me,

Filing 990N is extremely important! Failing to file can result in losing nonprofit status.

Detailed guidelines for filling 990N below on page 3



Did someone say contest?

Who: Everyone at Convention

What: Trivia Contest

Why: To raise \$\$ for ways and means

Where: Omaha, Nebraska

When: Midyear Convention



Calling all Trivia Experts



- ❖ Trivia Contest Friday night before Friday night party.
- ❖ Teams of 2 members each sign up for \$20.
- ❖ The top team will receive \$20, bragging rights and will be recognized on FB, in Today's Leader and in Treasurer communications.
- ❖ 2nd place team will receive \$10 and will also be recognized on FB, in Today's Leader and in Treasurer communications.

Recruit your team member early! I think the competition may be fierce!



Ways and Means Fundraising

- \$ I am continuing the all-year donations from members, chapters, district/regions and states fundraiser. There will be drawings at both mid-year and year end for donations each trimester of at least \$10 or a one-time donation of at least \$25.



Mid-Year Budget Review.

As treasurer, one of the most important functions of your position is to monitor and forecast the financial position of your state/chapter.

The purpose of a mid-year financial budget review is to project what funds are needed to finish the year and with enough funds to begin the next year, The review should be conducted with members of your state/chapter finance committee.

In preparation, you should take each item on your budget and compare what you originally budgeted and what the actuals are now. Then consider the following questions:

- How much money is in the checking account?
- What expenses are coming up that will need to be paid and is there enough money to pay them?
- Is any of the budget designated for a specific purpose and not available for general expenses?
- Is the balance in the checking account getting low? If so, bring this up to the state/chapter membership in plenty of time to look at scheduling a fund raiser to bring money back into the account.
- Looking several months ahead, is the state/chapter prepared with the money needed to pay the bills?

Take each item on the budget and compare what was originally budgeted and what the actuals are now. Adjust the budgets accordingly. You can feel good knowing that you have helped your state/chapter run smoothly and efficiently!

For fun and recognition, complete the word scramble below. Take a picture of your completed word scramble and email or text it to me. Make sure you include your name, state and chapter.



Shine a Light on Finances

Unscramble the following words to make USWT Finance words.

- OEYNM
- KBOCKOEHC
- ANKB STNAMETET
- BEUGDT
- ADSOONINT
- SOEPDITS
- NGSVSIA
- IAONTLAN ETSOR
- TRRSURAE
- ENOMCI
- IINTCCRNIAEOOL
- DISUGIRNANF
- DEGTBU WEIEVR
- ESPNSXEE
- WSYA DAN ENSMA
- HCUEVORS
- TGRERIPON

SUPPORT PRESIDENT JANE

Order your Shirt Today



Tie Dye Shirt
S-XL \$19
2XL - 4XL \$22



Long Sleeve
T-Shirt
S-XL \$19
2XL-6XL \$24



Sweatshirt
S-XL \$23
2XL-5XL \$30



Hooded
Sweatshirt
S-XL \$33
2XL-4XL \$40

Here is the link for ordering shirts: companycasuals.com/USWOT

When checking out, it shows to "check out with PayPal" but credit and debit cards can be used.

****THE NEXT ORDERING WINDOW CLOSSES ON SEPT. 10**

and those orders will be processed.

Order and pay for your shirts on line with the above link. Shirts will be delivered to MN Fall State or USWT Mid-Year (or delivered by President Jane on a visitation). If you want them shipped to you, additional shipping charges will be added.

This is also a National Fund Raiser; a portion of the profits will benefit Ways and Means.

**If you have any questions or issues, please contact President Jane at
president@uswomenoftoday.org**