



*Shine a  
Light on  
Finances*

State Information Packet (SIP)

January 2025

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Howdy Treasurers,

Happy New Year! Hope you all were able to enjoy the holidays with family and friends.

As we enter our final trimester of the year, here are a few questions to consider:

- Have you completed a review of the organization's financials and made necessary adjustments to the current budget?
- Are fundraising goals going to be achieved? Will you need to add another fundraiser?
- Will there be ample funds in the bank to start the new year?

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### Third Trimester Challenges:

1. Hold a Ways and Means fundraiser. Send me a description of the fundraiser, summary of its success and how much money was raised.
2. Donate \$25 or more to USWT Ways and Means. All states/chapters/individuals donating will be entered into a drawing at yearend.

Due to me by May 1<sup>st</sup>.



The upcoming Todays Leader will have a checklist of duties that need to be preformed to have a successful transition of the state/chapter treasurer for the new year.





## Shine a Light on Finances

### Creating next year's budget

In a few short months, a new treasurer will be elected and the budget for the upcoming year will need to be set. Below are a few things to think about when you start working on the new budget.

- \$ Work with a committee.
- \$ Use your current (and/or prior year) budget as a guide in creating the new budget.
- \$ Will operating expenses be the same/like this year or years past?
- \$ Will there be changes to the projects? New projects added or others dropped?
- \$ Don't forget to incorporate lessons learned from prior budgeting.

Please feel free to contact me if you would like assistance with setting a new budget. I am here to help you with whatever questions you have.



### Yearend Fundraiser



Brought back by popular demand! We will be selling Walnut Grove Mercantile fudge and caramels again. Sales will begin in April; you will be able to order online. Watch for more information in an upcoming Today's Leader, on our USWT website and on Facebook.

My goal is to \$500 for Ways and Means, that is only 100 boxes. But I will need your help promoting to chapters and friends.



Below is the USWT budget to actuals thru 12/31/2024. If you have any questions, please let me know.

**United States Women of Today**

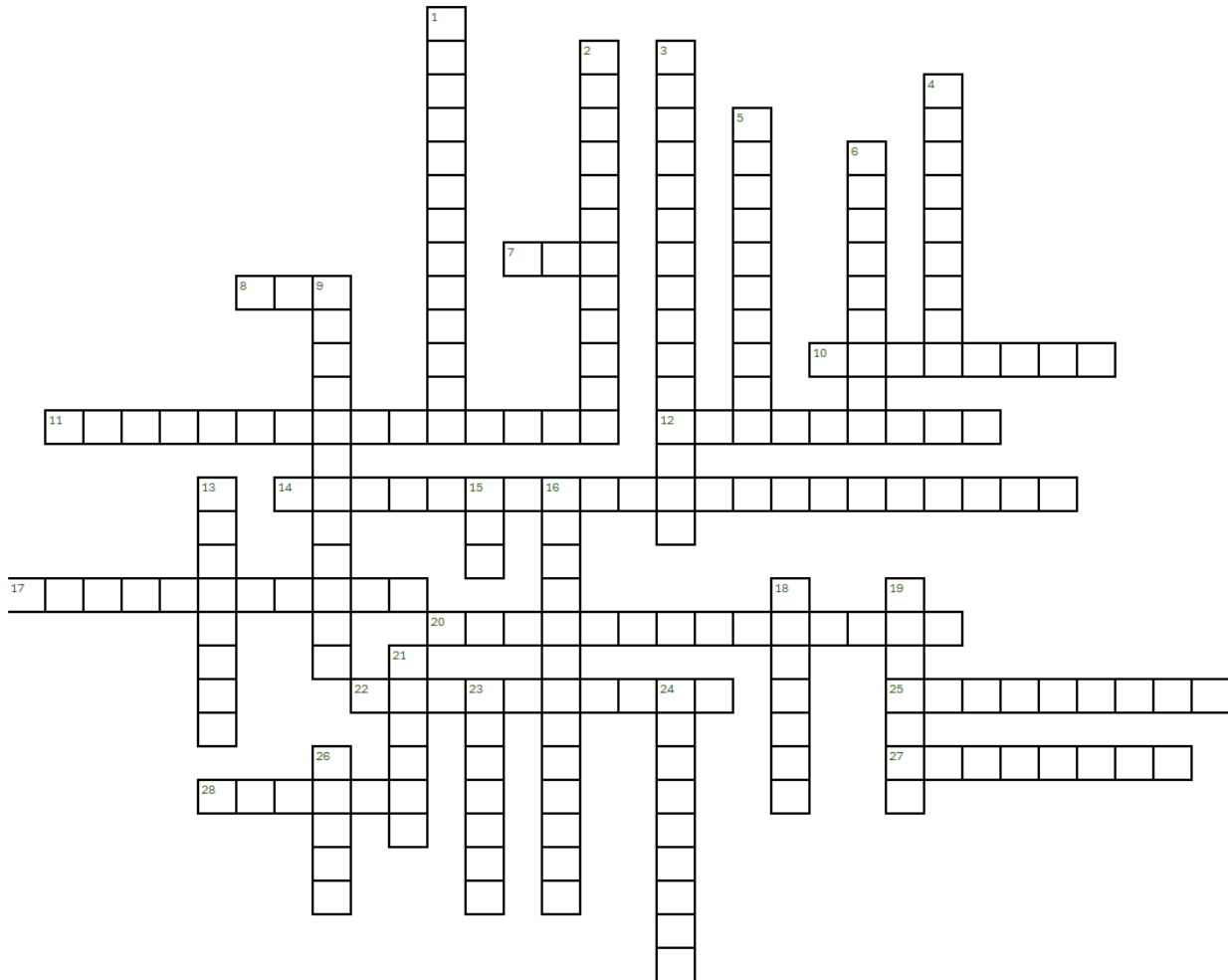
**Budget 2024-2025**

	<b>Budget</b>	<b>Actuals</b>	<b>Over / (Under) Budget</b>
<b>INCOME</b>			
**Appropriation from reserves	\$2,655.00		(\$2,655.00)
From Savings for Web site conversion	\$500.00	\$491.58	(\$8.42)
Pre-order directories	\$75.00	\$0.00	(\$75.00)
Annual Convention		\$0.00	
Bid Deposit	\$75.00	\$0.00	(\$75.00)
Registration Rebate	\$100.00	\$172.00	\$72.00
Buckets of Sunshine	\$100.00	\$0.00	(\$100.00)
Mid Year DVA Project	\$0.00	\$0.00	\$0.00
Year End DVA Project	\$0.00	\$0.00	\$0.00
DVA Donations	\$0.00	\$418.54	\$418.54
Dues			
Dues x \$5	\$7,200.00 *	\$2,130.00	(\$5,070.00)
Dues Extensions	\$0.00	\$0.00	\$0.00
Late Fees	\$50.00	\$50.00	\$0.00
Mid Year Meeting			
Bid Deposit	\$75.00	\$75.00	\$0.00
Registration Rebate	\$60.00	\$108.00	\$48.00
Programming Entry Fees			
Personal Development Competition	\$50.00	\$75.00	\$25.00
US Founder's Charities			
Grant Training & Education	\$500.00	\$0.00	(\$500.00)
Extensions	\$150.00	\$0.00	(\$150.00)
Speaker (Matching)	\$50.00	\$0.00	(\$50.00)
Website	\$100.00	\$0.00	(\$100.00)
Zoom	\$150.00	\$0.00	(\$150.00)
Ways and Means			
10% Staff	\$100.00	\$77.74	(\$22.26)
National Store Sales	\$1,000.00	\$1,089.00	\$89.00
Special Fund Raising	\$1,500.00	\$2,022.00	\$522.00
Special Fund Raising - Trivia Contest		\$170.00	
Special Fund Raising - WM donations		\$557.00	
Special Fund Raising - Banquet Wine Sales		\$295.00	
Special Fund Raising - Popcorn Sales		\$1,000.00	
Special Fund Raising - T-Shirts		\$0.00	
Special Fund Raising - Fudge		\$0.00	
W & M Shipping	\$10.00	\$0.00	(\$10.00)
<b>Total Income</b>	<b>\$14,500.00</b>	<b>\$6,708.86</b>	<b>(\$7,791.14)</b>

<b>EXPENSES</b>	<b>Budget</b>	<b>Actuals</b>	<b>Remaining Budget</b>
Adminstrative			
* Bond 3 year expires 8/25/25	\$0.00	\$0.00	\$0.00
* Marketing/YouTube	\$0.00	\$0.00	\$0.00
* Dues Billing (210.00 x 3 pymts)	\$630.00	\$210.00	(\$420.00)
* Webmaster 150 x 3	\$450.00	\$150.00	(\$300.00)
* Emailmeforms	\$0.00	\$49.47	\$49.47
Preorder Directories	\$50.00	\$0.00	(\$50.00)
Web Site/Zoom (moved from Charities)	\$350.00	\$0.00	(\$350.00)
Web Site/Email Conversion	\$500.00	\$491.58	(\$8.42)
Annual Convention			
Bid Deposit Return	\$75.00	\$75.00	\$0.00
Registration (135x10)	\$1,350.00	\$0.00	(\$1,350.00)
Rooms Staff 60 ea	\$540.00	\$0.00	(\$540.00)
Buckets of Sunshine	\$100.00	\$0.00	(\$100.00)
Chairman of the Board	\$25.00	\$0.00	(\$25.00)
Past President pin	\$150.00	\$0.00	(\$150.00)
Past Pres Shadow Box (\$250 every 5 yrs -	\$0.00	\$0.00	\$0.00
Domestic Violence Awareness PM	\$75.00	\$5.76	(\$69.24)
Mid Year DVA Project	\$0.00	\$0.00	\$0.00
Year End DVA		\$0.00	
Extensions			
Director	\$75.00	\$2.47	(\$72.53)
Gavels	\$75.00	\$33.41	(\$41.59)
Extensions Fund	\$90.00	\$0.00	(\$90.00)
Recognition for Extensions	\$50.00	\$0.00	(\$50.00)
US Founders Charities Funds			
Grant Training & Education	\$500.00	\$0.00	(\$500.00)
Extensions gavels	\$150.00	\$0.00	(\$150.00)
Speaker (Matching)	\$100.00	\$0.00	(\$100.00)
Membership VP			
VP Expenses	\$200.00	\$3.38	(\$196.62)
Mid Year Meeting			
Bid Deposit Return	\$75.00	\$0.00	(\$75.00)
Registration (135x10)	\$1,350.00	\$1,055.00	(\$295.00)
Rooms Staff (45.00 ea)	\$405.00	\$0.00	(\$405.00)
Parliamentarian	\$50.00	\$10.76	(\$39.24)
President			
President-Administrative (cannot be used for other expenses)			
Past Pres Life Memb Plaque & nameplat	\$100.00	\$73.03	(\$26.97)
Membership Awards	\$500.00	\$0.00	(\$500.00)
President-Personal (cannot exceed the total these 4 lines)			
Awards/Certificates	\$2,250.00	\$1,348.56	(\$901.44)
Copies/Paper	\$250.00	\$0.00	(\$250.00)
Officer Expense	\$800.00	\$0.00	(\$800.00)
Travel	\$1,450.00	\$1,829.33	\$379.33
Programming Entry-Personal Developmental Comp		\$0.00	
Personal development Competitions	\$50.00		(\$50.00)
Programming VP	\$150.00	\$76.14	(\$73.86)
Public Relations	\$75.00	\$18.58	(\$56.42)
Secretary	\$75.00	\$32.99	(\$42.01)
Printing of Directories	\$75.00	\$0.00	(\$75.00)
Treasurer	\$75.00	\$38.07	(\$36.93)
Ways & Means			
Store Items	\$500.00	\$442.54	(\$57.46)
USWT Lapel Pins		\$0.00	\$0.00
40th Anniversary Items		\$787.90	\$787.90
Fudge		\$0.00	
Special Fundraising	\$50.00	\$0.00	(\$50.00)
President Theme Items	\$600.00	\$493.96	(\$106.04)
W&M Shipping	\$10.00	\$0.00	(\$10.00)
Health and Wellness PM	\$75.00	\$0.00	(\$75.00)
<b>Total Expenses</b>	<b>\$14,500.00</b>	<b>\$7,227.93</b>	<b>(\$7,272.07)</b>
	\$0.00	(\$519.07)	(\$519.07)

Several people completed the scramble word puzzle. Thought I would see how good everyone is at crossword puzzles. Let me know when you finish or if you need the answers. Enjoy!

### USWT Finance and More



#### DOWN

- 1 a statement published periodically showing financial status
- 2 methods and means of accomplishing or paying for something
- 3 ensures Robert's Rules of Order are followed
- 4 person who oversees finances
- 5 recruitment and retention of members
- 6 officer elected to preside over an organization
- 9 evaluation of income and expense
- 13 a gift, grant, or contribution
- 15 Domestic Violence Awareness
- 16 establishment where USWT merchandise is sold
- 18 provision for future
- 19 a document that gives evidence of an expenditure
- 21 an estimate of expected income and expense
- 23 to place for safekeeping
- 24 extending a new chapter
- 26 currency accepted as exchange for goods, services

#### ACROSS

- 7 Wellness and Personal Development
- 8 Chairman of the Board
- 10 person who is in charge of minutes of meetings
- 11 actions in promoting goodwill between organization and public
- 12 an account of finances for publication.
- 14 facilitate fun
- 17 a planned, coordinated group of activities,
- 20 the act or process of verifying one account with another
- 22 an event held to raise money for a cause
- 25 a book containing blank checks
- 27 charges incurred during business
- 28 revenue received