


USWT Project Report Library

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Chapter	New Hampton
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Project Name	Member Participation form
Project Type	INTERNAL - OTHER
Project Purpose or Goal	To keep an "archival" record of all members' activities in Women of Today. (to refer back to when nominating for awards such as Presidential Pins, Jimmie Andrews, Ambassador etc)
Project Start Date	05/01/2024
Project Copletion Date	04/30/2025
Project Description	<p>At beginning of each year, each member is given a Member Participation form to fill out during the year. Form includes following information (formatted to fit chapter needs): MEMBER PARTICIPATION NAME - YEAR POSITIONS HELD Local --- State --- National MEETING ATTENDANCE (Local/General/Membership meetings: list date of meeting under each month) May—June—July—Aug—Sept—Oct—Nov—Dec—Jan—Feb—Mar—April OTHER MEETINGS (Local/state/national: board/committee/training etc: list dates/names of each meeting under each month) May—June—July—Aug—Sept—Oct—Nov—Dec—Jan—Feb—Mar—April STATE MEETINGS Year-end—1st trimester—2nd trimester—3rd trimester (list date/location under each) NATIONAL MEETINGS Mid-year—Year-End---summer retreat—spring retreat (list date/location under each) INDIVIDUAL CERTIFICATIONS Wellness & Personal Development - STEP I/II/III/IV - Outstanding Achievement in Program (OAP) Outstanding State contact (list date completed under each) NEWSLETTER SUBMISSIONS Type: May—June—July—Aug—Sept—Oct—Nov—Dec—Jan—Feb—Mar—April (Mark date submitted) Local State National AWARDS RECEIVED Local—State—National PROJECT PARTICIPATION Project name—Date—chair/co-chair—committee member—Participation (donations/hours etc) MISCELLANEOUS List other WT-related activities, i.e. submission of Fast Starts; challenges etc</p>
Number of Members	5
Budgeted Income	\$00.00

Budgeted Expense	\$00.00
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Recommendations & Notes	It is suggested that at end of year, all forms given to Secretary-to put into a "permanent folder" - for future reference!
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