

UNITED STATES WOMEN OF TODAY AMBASSADORS
BYLAWS
June 2026

ARTICLE I. NAME AND MAILING ADDRESS

- Section 1. The name of this organization shall be the United States Women of Today Ambassadors.
- Section 2. The mailing address of this organization shall be the residence of the President.

ARTICLE II. PURPOSE

- Section 1. The purpose of this organization shall be to:
- A. Recognize outstanding United States Women of Today members.
 - B. Promote fellowship, unity and provide information to the U.S. Women of Today Ambassadors.
 - C. Formulate procedures, when necessary, to ensure the credibility of this organization.
- Section 2. The Ambassadors shall not, as a body, attempt to influence any issues that come before the United States Women of Today.

ARTICLE III. MEMBERSHIP

- Section 1. Membership is presented to any person who meets the qualifications of: being a member in good standing of the United States Women of Today, having been a member for at least five years; having attended a minimum of one national meeting; held local and state offices; completed application; nomination letters; nomination fee of \$65.00 with the approval of the Ambassador Review Committee.
- Section 2. Ambassador nominations can be submitted by individuals, groups of individuals, chapters or states.
- Section 2 3. Providing there are applications and acceptance, Ambassadors will be awarded by the Ambassador president and/or the United States Women of Today president. If neither are in attendance it shall be presented by the state president or an ambassador.
- Section 3 4. Membership in the United States Women of Today Ambassadors shall be perpetual.

ARTICLE IV. FEES

- Section 1. An application fee of \$65.00 shall be sent with each nomination form by the nominators.
- A. These monies shall be used to cover expenses directly related to nominations and nominees postage incurred in correspondence with the nominators, plaque, pin and presentation folder.
 - B. If a nomination is not approved, the \$65.00 check will be returned to the nominators.
- Section 2. Replacement pins may be acquired from the Ambassador President at the cost of \$5 per pin, plus postage, subject to availability.

ARTICLE V. MEETINGS

- Section 1. The reception of the United States Women of Today Ambassadors shall be held at the June National Convention, hereafter referred to as the Annual meeting.

- Section 2. All other special meetings may be at the call of the President and may be conducted electronically.
- Section 3. Notice of all meetings shall be provided to members at least 14 days in advance.
- Section 4. Electronic meetings may be conducted provided that:
- A. All participants can hear or otherwise communicate simultaneously;
 - B. Members are verified prior to voting;
 - C. C. Votes are recorded accurately;
 - D. Participation constitutes presence for quorum purposes.
- Section 5. A quorum shall consist of a simple majority of those members present at a properly called meeting

ARTICLE VI. REPRESENTATION

- Section 1. Each Ambassador shall be entitled to one (1) vote on any issues.
- Section 2. Any Ambassador may make motions or enter into discussion at all meetings of this organization.
- Section 3. Voting shall be conducted in person or through authorized electronic means. Absentee and proxy voting shall not be permitted.

ARTICLE VII. OFFICERS AND DUTIES

- Section 1. The officers of this organization shall be the President, Treasurer and Secretary.
- Section 2. The duties of the officers shall be as follows:
- A. President
 - 1. Shall preside at all meetings of this organization.
 - 2. Shall receive all nomination forms from the chapters, distribute copies of the nomination forms to five (5) Ambassadors on the review committee, tabulate the results and notify the nominator.
 - 3. Shall work with the nominator to accommodate the planned date of presentation.
 - 4. When a nomination is approved, shall be responsible for ordering the plaque, pin, oversee the preparation of the presentation book and delivering in a timely manner.
 - 5. Shall present or assist in presentation of the Ambassador Award when in attendance.
 - 6. Shall mail to all members a bi-annual newsletter in September and April.
 - 7. Shall work with the Treasurer in the preparation of a proposed budget to be presented for membership approval at the June meeting.
 - 8. Shall be responsible for the Annual meeting/reception.
 - 9. Shall submit a current listing of the United States Women of Today Ambassadors to the United States Women of Today Secretary to be included in the national directory each year.
 - 10. Shall assume other duties as the membership deems necessary.
 - B. Treasurer
 - 1. Shall be responsible for the Ambassador finances and shall present a financial statement at the Annual meeting and any other meetings deemed necessary.
 - 2. Shall, in the absence of the President, preside at all regular and special meetings of the Ambassadors.

3. Shall assist in the preparation of the Annual meeting reception.
 4. Shall work with the President in the preparation of a proposed budget to be presented for membership approval at the Annual meeting.
 5. Shall perform other duties as the President or the membership deems necessary.
- C. Secretary
1. Shall take the minutes at all meetings and mail a copy to the President within 30 days after said meeting for publication in the Ambassador newsletter.
 2. Shall assist in the preparation of the Annual meeting/reception.
 3. Shall perform other duties as the President or the membership deems necessary.

ARTICLE VIII. ELECTION OF OFFICERS

- Section 1. The President, Treasurer and Secretary shall be elected to a term of (3) three years which begins immediately following the Annual meeting.
- A. Nominations shall be taken from the floor.
 - B. If more than one nominee, voting will be conducted by secret ballot.
 - C. It shall take a simple majority to elect.
 - D. No officer can serve two (2) consecutive terms on the board. This provision was adopted at the June 2026 Annual Meeting and shall take effect beginning June 2027.
- Section 2. Any member may run for an office providing they have been an ambassador for a minimum of one (1) year.

ARTICLE IX. FINANCE

- Section 1. All funds shall be made payable to the U.S. Women of Today Ambassadors.
- Section 2. A proposed budget shall be prepared by the President and Treasurer for membership approval at the Annual meeting.
- A. The President shall have her registration for Annual Convention paid for by the Ambassadors.
 - B. The President shall have up to \$150 to host the Ambassador reception.
- Section 3. No member of this organization shall contract for any debt or execute any contract in the name of the U.S. Women of Today Ambassadors without first receiving proper authorization from the membership.
- Section 4. The President and Treasurer shall be authorized to sign on all accounts.
- Section 5. All expense vouchers submitted for payment must be approved by both the President and Treasurer prior to payment.
- Section 6: A fundraiser will be held at the Annual convention for the Ambassador finances.

ARTICLE X. COMMITTEES

- Section 1. The President, with the approval of the membership, shall appoint such committees as deemed necessary to implement the desires of the membership.
- Section 2. The President shall appoint the chairman of such committees.
- Section 3. No committee shall be vested with the power to enter into any agreement or contract, or to otherwise obligate this organization.

- ARTICLE XI. REVIEW COMMITTEE FOR NOMINATIONS
- Section 1. Members of the Review Committee for processing nominations cannot be concurrently serving on the United States Women of Today Board of Directors and must have been an Ambassador for at least one (1) year.
- Section 2. The Review committee shall consist of five (5) members. If additional judges are needed, the president will seek out additional ambassadors.
- Section 3. The President shall seek nominees for said committee prior to the Annual Meeting. These nominees will then be presented to the membership in attendance for vote by secret ballot. It will take a simple majority to elect to a one-year term.
- Section 4. After thorough review, four (4) of five (5) review committee members must approve a nomination for it to be accepted.
- ARTICLE XII. PARLIAMENTARY PROCEDURE
- Section 1. *Robert's Rules of Order, Newly Revised*, shall prevail at all meetings except when in conflict with the bylaws.
- ARTICLE XIII. AMENDMENTS AND SUSPENSIONS OF THE BYLAWS
- Section 1. These bylaws shall be reviewed and may be voted upon with a 30 day prior notice to all members at the Annual Meeting. A two-thirds (2/3) vote of the members present and voting shall be required to amend or replace these bylaws.

Approved at National Convention – June 14, 1996
Updated June 11, 2016 – National Year End Convention
Updated & Approved - June 8, 2024 – National Year End Convention
Updated & approved – June 13-2026 - National Year End Convention